EEC Assistance for Agriculture Projects in Bihar

1577. SHRI RAM LAKHAN SINGH YADAV: Will the Minister of AGRICULTURE be pleased to state:

(a) the agricultural projects in Bihar funded by the European Economic Community during the last three years; and

(b) the targets fixed and achievements made under these projects during the said period?

THE MINISTER OF STATE IN THE MINISTRY OF AGRICULTURE (SHRI MULLAPPALLY RAMACHANDRAN): (a) The 'Cooperative Storage Project' of Bihar has been extended assistance by the European Economic Community (EEC) during the last three years.

(b) Against the target of completion of 300 godowns during the last three years under the project in the cooperative sector 101 rural godowns have been completed upto December 1991.

[*Translation*]

Protocol Manual

1578. SHRI BHUWAN CHANDRA KHANDURI: Will the Minister of HOME AFFAIRS be pleased to state:

(a) whether his Ministry has prepared any protocol manual for the Ministries/Enterprises/Organisations of Union Government;

(b) if so, the details thereof;

(c) whether any manual/order has been issued for maintaining protocol while dealing with Members of Parliament;

(d) if so, the details thereof ; and

(e) if not, the reasons therefor?

THE MINISTER OF STATE IN THE MINISTRY OF PARLIAMENTARY AFFAIRS AND MINISTER OF STATE IN THE MINISTRY OF HOME AFFAIRS (SHRI M.M. JACOB) : (a) No, Sir.

(b) Does not arise.

(c) and (e). The Deptt. of Personnel & Training and Ministry of Personnel , PG and Pensions have been issued detailed instructions regarding official dealings between the administration and MPs and State Legislatures vide their CM No. 25/19/64-ESTS(A) dated 8.11.1974. These guidelines were recirculated pm 23.6.88 and 23.4.91. A copy of these is enclosed as Statements I, II, III, and IV and V.

STATEMENT-I

NO.11013/4/91-ESTS,(A)
GOVERNMENT OF INDIA
MINISTRY OF PERSONNEL, P.G. & PENSIONS
DEPARTMENT OF PERSONNEL & TRAINING

NEW DELHI, DATED, 23.4.91

OFFICE MEMORANDUM

Sub: Official dealings between the Administration and Members of Parliament and State Legislatures-Observance of proper procedure-instructions regarding.

The undersignd is directed to refer to Department of Personnel & A.R. O.M. No. 25/19/64-Ests. (A) dated 8th Nov., 1974 govern (copy enclosed) wherein broad guidelnes have been laid down to govern the official dealings between the administration and the Members of Parliament and State Legislatures. These guidelines were recirculated vide this Department's O.M.No.

11013/10/88 Ests. (A) dated 23.6.1988. All Ministries and Departments are once again requested to bring these institutions to the notice of all concerned for strict compliance.

Hindi version will follow.

SD/-
(M.S. Bali)
Deputy Secretary to the Govt. of India.

To,

All Ministries /Departments of the Government of India. No. 11013/10/88 -Ests. (A). dated 23.4.1991.

Copy forwarded for information to :-

1. O/o C & AG.

2. U.P.S.C.

3. C.V.C.

4. All Union Territory Administrations.

5. All attached and subordinate offices of Ministry of Personnel , P.G. & Pensions and MHA.

6. All Officers/Sections of Ministry of Personnel, P.G. & pensions and MHA.

7. Cabinet Secretariat w.r.t. their D.O. No. 71/2/3/90 Cab. dated 15.2.1991.

SD/-
(M.S.Bali)
Deputy Secretary to the Govt. of India.

STATEMENT-II

NO. 25/1964 -ESTS. (A)
GOVERNMENT OF INDIA
CABINET SECRETARIAT
(DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS)

NEW DELHI, THE 8TH NOV., 1974.

OFFICE MEMORANDUM

Sub: Official dealings between the Administration and Members of Parliament and State Legislatures -Observance of Proper procedure-Instructions reg.

The undersigned is directed to state that Members of Parliament and State Legislature occupy in our democratic set-up a very important place as accredited representatives of the people. They have important functions to perform under the Constitution and they may occasionally find it necessary to seek information from the Ministries/ Departments of the Govt. of India or the State Govts. , or make suggestions for their consideration or ask for interviews and allied public duties. In this connection, certain well recognised principles and conventions oto govern the relations between Members of Parliament and of State Legislatures and Govt. Servants have already been established. These principles and conventions were communicated in Ministry of Home Affairs (now Deptt. of Personnel and Administrative Reforms) Office Memorandum No. 25/29/56-Ests.(A) dated the 28th August,1957 and Office Memorandum No. 25/ 6/68-Ests.(A) dated the 27th March,1968 (Copies enclosed as Annexure I and II respectively). However, on a review of the position it has been considered necessary to reiterate, and to spell out in some detail , the principles and practices that should govern the relations between Members of Paliament and of State Legislatures and Government Servatns. The instructions in this regard are contained in the subsequent paragraphs. The Ministry of Finance etc. , are requested to bring the contents of this Office Memorandum to the notice of all concerned for guidance and strict compliance.

2. The two basic principles to be borne in mind are (i) that Govt. Servants should show courtesy and consideration to Mem-

bers of Parliament and of State Legislatures and (ii) that while they should consider carefully or listen patiently to what the Members of Parliament and State Legislatures may have to say, they should always act according to their own best judgement ,

3. It should be the endeavor of every officer to help the Members of Parliament and of State Legislatures to the extent possible in the discourage of their important functions, under constitution. In cases, however, where an officer is unable to accede to the request or suggestion of a Member , the reasons for his inability to do so should be courteoously explained to the Member.

4. It is realized that many officers have very heavy public duties and resposibilities and if they are to function effectively they should be permitted to plan out their day's work with some care and adhere to the plan. An officer should feel free to set apart some hour when he ca refuse to meet visitors without being considered guilty of discourtesy, lack of consideration and the like. He should, however, set apart sometime everyday when anybody can see him and, within these hours and also during other office hours in which he is to meet visitors he must give priority to Members of Parliament and of State Legislatures except when a visitor has come by previous appointment and a Member of Parliament or of a State Legislature has come without an appointment. In such a case he should see the Member of Parliament or of a State Legislature immediately after he has met the visitor who had come by previous appointment. Any deviation from an appointment made with a Member of Parliament or of a State Legislature or indeed with any other person must promoptly be explained to the Member concerned so that the least possible inconvenience is caused to him and a fresh appointment should be fixed in consultation with him.

5. When a Member of Parliament or of a State Legislature comes to see him, an officer should rise in his seat to receive the Member and to see him off. Small gestures have symbolic value and officers should, therefore, be meticulously correct and courteous in their dealings with Members of Parliament and of State Legislatures.

6. Similarly seating arrangement at public functions should receive very careful attention at all times and it should be ensured that there is no room any misunderstanding on this score. The position of Members of Parliament has been clearly brought out in the warrant of precedence approved by the President. MPs appear at Article 30 above officers of the rank of full Central or equivalent. Secretaries to the Govt. of India, etc. The instructions appended to the warrant of Precedence also lay down that when Members of Parliament are invited en block to Major State functions, the enclosure reserved for them should be next to the Governors, Chief Justice, Speaker of the Lok Sabha, Ambassodors etc. A further provision in the instruction is that the Member of State Legislatures who, owing to their presence in Delhi happen to invited to State functions, should be assigned rank just after Members of Parliament. To avoid incvonvenience to Members of Parliament and of State Legislature who may come late, the block seats meant for them should be kept reserved till the end of the function and should not be occupied by other persons, even though they may be vacant. The seats provided for them should be atleast as comfortable and as prominently placed as those for officials.

7. Letters received from Members of Parliament and of state Legislatures should be acknowledged promotly, All such letters should receive careful consideration and should be responded to at an appropriate level and expeditiously. The officers should furnish to Members of Parliament and of State Legislatures when asked for, such

information or statistics relating to matters of local importance as are readily available and are not confidential. In doubtful cases instructions should be taken from a higher authority before refusing request.

8. While the official dealings of Government servants with Members of Parliament, and of State Legislatures have to be regulated as stated in the previous paragraphs. It is necessary to invite the attention of Govt. Servants to what is expected of them in their individual capacity in respect of their own grievances in the matter of conditions of service. Under the relevant Conduct Rules, governing them, Govt. Servants are prohibited from bringing or attempting to bring any political or other influence to bear upon any superior authority to further their interests in respect of matters pertaining to their services under the Govt. Therefore, a Govt. Servant is not expected to approach a Member of Parliament or of a State Legislature for sponsoring his individual case.

SD/-
(P.S. Venkateswaran)
Under Secretary to the Government of India.

To,

All Ministries/Departments of the Govt. of India, etc., with usual number of spare copies.

STATEMENT-III

Copy of Ministry of Home Affairs (now Deptt. of Personnel & A.R.) O.M.No. 25/29/56 -Ests. (A), dated the 28th Aug., 1957.

Sub:- Observance of courtesies by officers of the Govt. of India in their dealings with Members of Parliament.

It has been brought to the notice of the Govt. by certain Members of Parliament that instances have occured in which Members of Legislatures have not been accorded by Govt. Officers the consideration and regard which their position in the public life of the country requires. Govt. of India have no doubt that lapses, if any, in this respect cannot be intentional and that there is no desire to be discourteous or rude. Nevertheless, Govt. of India would like to remind all officer's that due courtesy and regard to the representatives of the people are desirable in the larger interest of the country. The Members of parliament have important functions to perform under the Constitution and it should be the endeavor of every officer to help them to the extent possible in the discharge of their functions, In cases, however, when officers are unable to accede to the request or suggestion of Members of Parliament the reason's for officer's inhability to do so should be courteously explained to them. For purposes of interview, Members of Parliament should be given preference over the visitors, and in the very rare cases where an officer is unable to see a Member of Parliament at a time about which he had no previous notice, the position should be politely explained to the Member another appointment fixed in consultation with him. The same courtesy and regard should be shown to Members of legislatures attending public functions where, in particular, seats befitting attending public functions where in particular, seats befitting their position should be reserved for them.

2. Ministry of Finance etc. are requested to bring these instructions to the notice of all concerned.

STATEMENT-IV

Copy of Ministry of Home Affairs (now Deptt. of Personnel & A.R.) O.M.No. 25/6/68 -Ests. (A), dated the 27th Mar., 1968.

Sub: Official dealings between the

Administration and Members of Parliament-Observance of proper procedure Instructions regarding-

As the Ministry of Finance, etc. are aware, instructions were issued on 28th Aug., 1957 (vide copy enclosed) emphasising the need for observance of proper courtesies by officers of the Government in their dealings with Members of Parliament. In Continuation of these instructions, it is further emphasised that where any meeting convened by Government is to be attended by Members of Parliament, special care should be taken to see that notice is given to in good time regarding the date, time, venue etc. of the meeting, it should be ensured that there is no slip in any matter however minor it may be.

2. Ministry of Finance etc. are requested to bring these instructions to the notice of all concerned.

STATEMENT -V

No. 11013/10/88-Estt. (A)
Government of India
Ministry of Personnel , P.G. & Pensions
(Department of Personnel & Training)

New Delhi, the 23rd June, 1988

Office Memorandum

Sub: Official dealings between the Administration and Members of Parliament and State Legislatures Observance of proper procedure Instructions reg.

The undersigned is directed to say that broad guidelines governing the official dealings between the administration and the Members of Parliament and State Legislatures were laid down in the then Department of Personnel & A.R. O.M.No. 25/19/64 Ests. (A) dated 8th Nov., 1974 and all Ministries & Department were requested to bring these instructions to the notice of all concerned for guidance and strict compliance. A copy of the instructions is enclosed with the request that the same may be brought to the notice of all Govt. servants once again for guidance and compliance.

Sd/-
(A. Jayaraman)
Director

To,

All Ministries /Department of the Govt. of India.

[*English*]

Report of Experts' Committee on BODO Problem

1579. SHRI GEORGE FERNANDES:
SHRI SHIV SHARAN VERMA:

Will the Minister of HOME AFFAIRS be pleased to state:

(a) whether the Experts' Committee appointed by the Union Government for evolving a political solution of the BODO problem has since submitted its report;

(b) if so, the main recommendations made therein;

(c) the follow-up action taken/being taken thereon; and

(d) if not, the time by which the Committee is likely to submit its report ?

THE MINISTER OF STATE IN THE MINISTRY OF PARLIAMENTARY AFFAIRS AND MINISTER OF STATE IN THE MINISTRY OF HOME AFFAIRS (SHRI M.M. JACOB) : (a) No, Sir.

(b) and (c). Question does not arise.